

**PROCEEDINGS OF THE STATE PROJECT DIRECTOR, RAJIV VIDYA  
MISSION(SSA), ANDHRA PRADESH, HYDERABAD**

*Present: Smt. V. Usha Rani, IAS.,*

**Proc. Rc. No. 118/RVM(SSA)/C1/2013,**

**Dated: 17.10.2013.**

Sub : RVM (SSA), A. P., Hyderabad – Pedagogy Wing – 2013 – 14 –  
3-day Training to U P Level teachers – Certain guidelines to DPOs - Reg

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All the District Educational Officers, the Project Officers of RVM (SSA) and the Principals of DIETs in the State are informed that the APRVM (SSA) and SCERT, A. P., Hyderabad are together planned to organize 3-day training to all U P level teachers i.e., School Assistants & Language Pandits (who are dealing subjects for Classes VI & VII) in the month of November, 2013.

In this connection, the APRVM (SSA) is planned to conduct TOT programme at State level to impart the trainings to the teachers at divisional level in the district. The DPOs have to follow the guidelines given below

1. Constitute a district level committee with DEO, Principal, DIET, Project Officer, RVM (SSA) and Academic Monitoring Officer, RVM (SSA) for identification Resource Persons. The committee has to identify suitable Resource Persons @10 per subject for six subjects i.e., English, Telugu, Hindi, Mathematics, Science and Social Studies.
2. The Resource Persons has to attend the state level TOT programme at the allotted venue and to train U P Level teachers at District / Divisional Level in the district.
3. The Resource Persons have to attend the State Level TOT with the concerned subject textbooks of Class VI & VII, CCE Module, RTE Module (modules available at district / school level) and a subject-specific module providing during 2012 – 13.
4. The TOT programme is scheduled from 28<sup>th</sup> – 30<sup>th</sup> October, 2013 at allotted venues.
5. The district / divisional training will be held in two or three spells (depending on number of teachers) simultaneously to conduct all six subjects.
6. The Deputy Educational Officer will be the Course Director for U P Level Trainings. The DLMTs and CRPs (total 12 members) should Assist the Deputy Educational Officer.
7. The P.O / AMO has to identify the suitable venues in collaboration with Deputy Educational Officer for conduct of U P Level Trainings.

Further the Project Officers of RVM (SSA) of Warangal, Nalgonda, Visakhapatnam, Guntur and Chittoor Districts are requested to plan to organize 3-day TOT programme from 28<sup>th</sup> – 30<sup>th</sup> October as following for the allotted participants

S. No	Venue	No. of Participants	No. of RPs	No. of teaching rooms required	Participating Districts
1)	Hyderabad	300	24	6	Hyderabad, Ranga Reddy, Mahabub Nagar, Medak, Nizamabad
2)	Warangal	150 (Lang)	12	3	Adilabad, Karimnagar, Warangal, Khammam and Nalgonda
3)	Nalgonda	150 (Non – Lang)	12	3	Adilabad, Karimnagar, Warangal, Khammam and Nalgonda
4)	Visakha - patnam	300	24	6	Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari
5)	Guntur	240	24	6	Krishna, Guntur, Prakasham, Nellore
6)	Tirupathi (Chittoor)	240	24	6	Chittoor, Anantapur, YSR Kadapa and Kurnool

Therefore, the District Educational Officer, Project Officers of RVM (SSA) in the State are requested to make necessary arrangements to impart the training to U P Level teachers for the year 2013 – 14.

The necessary financial guidelines will be provided shortly. For further clarifications please contact Prof. M V Rajyalakshmi, SAMO, Mobile No. 8790903922 or Dr. P. Venkata Chary, AMO, Mobile: 9618888154

This has got the approval of the State Project Director.

Sd/- M V Rajyalakshmi,  
**For State Project Director.**

To  
All the District Educational Officers in the State.  
All the Project Officers of RVM (SSA) in the State.  
All the Principals of DIETs in the State.

Copy submitted to  
The Principal Secretary, School Education, GOAP, Hyderabad for information  
The Commissioner & Director of School Education, Hyderabad  
The Director, SCERT, Hyderabad.